



Adopted: January 10, 2005

Revised: 12/10/07; 4/25/11; 9/10/12; 7/25/16

902.4 GUIDELINES FOR USE OF THE PACKER ACTIVITY CENTER (PAC)

1. Custodial Coverage/District Building Attendant/District Approved Coach
 - Custodial/District Building Attendant/District Approved Coach coverage is required for whenever school building facilities are in use including the PAC and tournament play
 - Tournament play is defined as anytime a game or contest is played as part of an event that involves two non-South St. Paul based teams playing against each other.
 - Any board approved coach who will act as the PAC building attendant, must be scheduled through the activities director.
 - The board approved coach or building attendant may not reassign supervision duties to anyone else.
 - The custodian/district building attendant/district approved coach must physically check the area, prior to the group's departure, to ensure the facility has been left in the condition in which they arrived.
2. Approved Activities/Functions
 - Approved activities include those that normally require gymnasiums when performed indoors. This would include but is not limited to: basketball, volleyball, tennis, instrumental music competitions and large group exercise.
 - Other activities such as softball, baseball, and soccer are approved with limitations: Current school board approved coach or district building attendant is present at all times; Proper cages, netting, floor protection (for batting), and equipment are in place per PAC Facility Use Guidelines; and Park and Recreation sponsored and supervised activities.
3. Priority Use
 - Class A (first priority) Application accepted prior to September 30
 - Class B (second priority) Application accepted on or after September 30
 - Class C (third priority) Application accepted on or after October 30
 - Class D (fourth priority) Application accepted on or after November 30
 - Refer to policy 902.2 to determine classification of user
4. Floor Protection
 - Refer to PAC Facility Use Guidelines
 - Proper footwear is required by all users. Proper footwear is defined as appropriate non-marking soled shoes – no cleats.
 - No food or beverages are allowed in any area of the Fitness Center or PAC.
 - For the protection of stall 4, there are not batting or kicking activities allowed
5. Locker Rooms
 - Use of locker rooms is permissible with prior approval and requires a current school board approved coach or custodian to be on duty.